First Last
Full Address
Email address | Phone number

EDUCATION

XX College/University   Month Year Expected Graduation Date (ex. May 2023)
City, State
Major: XX

XX High School   Month Year of Graduation Date
City, State

JOB AND INTERNSHIP EXPERIENCE

Internship Company/Org Name   City, State
Intern Role (ex. Lab Intern)   Date Range or Summer (ex. Summer 2019)
- Description of responsibilities
- Description of responsibilities

Internship Company/Org Name   City, State
Intern Role (ex. Lab Intern)   Date Range or Summer (ex. Summer 2019)
- Description of responsibilities
- Description of responsibilities

Job Company/Org Name   City, State
Intern Role (ex. Lab Intern)   Date Range or Summer (ex. Summer 2019)
- Description of responsibilities
- Description of responsibilities

ACTIVITIES AND LEADERSHIP

Name of Club/Org   City, State
Role   Start Year– Present
- Description of responsibilities and impact
- Description of responsibilities and impact

Name of Club/Org   City, State
Role   Start Year– End Year
- Description of responsibilities and impact
- Description of responsibilities and impact

Name of Club/Org   City, State
Role   Start Year– End Year
- Description of responsibilities and impact
- Description of responsibilities and impact

SPECIAL PROJECTS (Optional)

Name of Conference/Forum/Personal Project Name   Month Year
- Objective of project and impact
- If this is a distinction (1 or 2 students selected each year, for example), state that here

Name of Conference/Forum/Personal Project Name Month Year
- Objective of project and impact
- If this is a distinction (1 or 2 students selected each year, for example), state that here

HONORS AND AWARDS

Award Name
Award Presenter (i.e. who gave you the award) Year

Award Name
Award Presenter (i.e. who gave you the award) Year

RELEVANT SKILLS

- Computer Languages
- Spoken/Written Languages (only list if fluent)
- Design software with which you have extensive experience (ex. Adobe Photoshop)
- Certifications (if applicable, in which case add "**AND CERTIFCATIONS**" to subheading)